

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
February 25, 2019
7:30 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:35 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 8, 2019. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

David Asis, Diane Barrett, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Joseph Talbot, Paul Tropea, Karen Urie-West, Dr. James Lavender, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

None

E. Student Recognition

1 st Grade	Carl Jannetti
2 nd Grade	Gabriella Asis
3 rd Grade	Cecelia Raffa
4 th Grade	Laurel Munning
5 th Grade	Michaela Obiri-Yeboah
6 th Grade	Julianna Jones

F. Presentations

F-1 FY18 Audit Report

F-2 Trish Calandro, Curriculum/Testing

G. Public Participation

H. Executive Session

I. Approval of Minutes

Motion by Cunningham, second by Huggins

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
<u>I-1.</u>	January 28, 2019	Regular Meeting
<u>I-2.</u>	January 28, 2019	Executive Session

Motion carried unanimously

J. Correspondence

Motion by Uri-West, second by Huggins

BE IT RESOLVED, that the South Harrison Township Board of Education approve L-1 – L-5, M-1, and N-1 – N-5 as follows:

K. Personnel

L. General Administration

L.1. Discussion Items

- Joint Board Leadership Meeting, 3/18 at 5:30 pm
- Ethics Training, March 18th 7:30 pm, Board Solicitor - R. Taylor Ruilova - Comegno Law
- Board Leadership Training Meeting that Matter
- SH Panorama Survey – 1.26.2018

L-2. Enrollment Reports as of January 31, 2019:

Grade Level	Current Totals	June 30, 2018
PK3	9	10
PK4	9	12
K	53	42
1	41	43
2	46	51
3	50	50
4	50	51
5	50	48
6	49	59
Resident Students	334	342
Choice Students	23	24
District Total	357	370

Attendance Report

2018 - 2019 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2018-2019 Average %	2017-2018 Average %	2016-2017 Average %
Pre-K 3	95.4	96.0	92.6	92.9	90.5						93.5	90.2	91.2
Pre-K 4	93.5	93.6	90.7	88.6	96.7						92.6	90.8	93.6
K	95.0	95.1	93.5	94.2	93.1						94.2	91.5	93.0
Average Pre-K & K	94.6	94.9	92.3	91.9	93.4						93.4	90.8	92.6
1	93.9	95.4	92.8	93.5	93.8						93.9	95.7	92.2
2	98.9	95.2	94.1	94.3	92.5						95.0	96.1	93.4
3	96.4	96.1	93.7	95.9	94.5						95.3	95.9	94.4
4	97.6	97.5	95.8	96.4	94.3						96.3	96.0	96.7
5	96.5	97.6	95.5	96.1	94.8						96.1	96.1	95.9
6	97.5	97.1	96.1	94.0	94.1						95.8	95.1	95.4
Average 1 - 6	96.8	96.5	94.7	95.0	94.0						95.4	95.8	94.7
Overall District Average	96.5	95.7	93.5	93.5	93.7						94.6	93.5	93.7

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison January 4, 2019	9:16 AM 9:22 AM	Fire Drill
South Harrison January 8, 2019	8:54 AM 8:58 AM	Shelter in Place

L-4 Student Discipline, Violence/Vandalism, HIB as of January 31, 2019:

Infraction Reports	No. of Incidents this Month	2018-2019 Total-To-Date	2017-2018 Total
Detentions	1	2	24
Suspensions	0	0	1
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	1	1	1

Resolved that South Harrison Township Elementary School District Board of Education accept the Harassment, Intimidation & Bullying report as submitted by the Superintendent of Schools for ending January 28, 2019:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
SH 4	01/10/2019	01/22/2019	(3)Violation of Policy

L-5 Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Superintendent of Schools:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost to Students
6 th Grade	STOKES	4/23/2019 to 4/26/2019	50	9	\$1,960.00 – bus cost	\$0.00

M. Curriculum & Instruction

M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
National School Board Association Conference	Philadelphia, PA	3/30, 3/31, and 4/1	Janice Huggins Joseph Talbot	To further strengthen the organization's capacity to educational excellence	\$1,353 \$1,353
FEA Women's Leadership Conference	Somerset, NJ	3/14-15/2019	Corinne Sannino	Conference includes topics such as but not limited to Pathways to Leadership, Leadership Skills, Crisis Management, coaching and Mentoring	\$615.40

N. Financial

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2016-2017 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-213-500-05-049	11-000-213-300-05-042	\$1000	Substitute Nurse

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 31, 2018. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of .
- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 31, 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:
2/21/2019 \$215,132.05 Bill List

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of January 31, 2019.

N-5 Participation in Cooperative Transportation

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve and agreement with GCSSSD for participation in Cooperative Transportation for the 2018-2019 School Year.

O. Policy

Motion carried by the following roll call vote:

YES NO ABSTAIN

Asis

Barrett

Brown

Bruno

Cunningham

Huggins

Talbot

Tropea

Urie-West

P. Old Business

Board of Education Goals

Goal 1: Continue to ensure that all students are achieving at a high level as measured by various assessments utilized by the District. Goal (2) is aligned with the South Harrison's Strategic Plan: Vision 2018. Strategic Plan I:6, 7, 8. Chair Paul Tropea

Goal 2. Oversee the 2019 strategic planning process to focus on identifying our District's strengths/weaknesses, targeting critical issues, prioritizing annual goals and creating a process for monitoring and evaluating progress.

Goal 3. Create and implement a subcommittee to explore the long-term sustainability of our district.

Q. New Business

R. Adjournment of Meeting

Motion by Huggins, second by Bruno, that the Board of Education adjourn the meeting at 9:20 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary