

**SOUTH HARRISON SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES**

Reorganization Meeting  
January 2, 2019  
7:00 p.m. Cafeteria

**A. Call to Order**

Meeting called to order at 7:00 p.m. by Jason Schimpf.

**B. Statement of Open Public Meeting Compliance**

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of August 7, 2015. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

**C. Pledge of Allegiance**

**D. Appointment of Board Secretary as Chairperson Pro-Tem**

**E. Election Results/Oath of Office**

Mr. Schimpf, Business Administrator/Board Secretary, read aloud the election results and provided the oath of office to the following newly elected Board of Education members pursuant to N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Term Expiration</u>
David Asis	2021
Laura Bruno	2021
Joseph Talbot	2021

**F. Roll Call**

Members Present

David Asis, Janet Brown, Laura Bruno, Deborah Cunningham, Janice Huggins, Joseph Talbot, Paul Tropea, Karen Urie-West, Mr. Jason Schimpf, School Business Administrator/Board Secretary, Mrs. Patricia Calandro, Chief Academic Officer and Dr. James Lavender, Superintendent.

Members Absent

Diane Barrett

**G. Election of President**

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:  
Dr. Bruno nominates Mrs. Brown

- The Chairperson Pro-Tem called the vote for President of the Board of Education:

Vote results for Brown

YES	NO	ABSTAIN
Bruno		
Cunningham		
Huggins		Brown

Talbot  
Tropea  
Urie-West

Motion Carried

Mrs. Brown took the President's chair and conducted the remainder of the meeting.

**H. Election of Vice President**

- At this time the newly elected Board President accepted nominations for Vice President of the Board of Education. After nominations have been closed, the Secretary shall have the ballot cast.

Mr. Talbot nominates Mrs. Cunningham for Vice President of the South Harrison School District Board of Education.

Mrs. Brown nominates Dr. Bruno for Vice President of the South Harrison School District Board of Education

Vote results for Cunningham

YES	NO	ABSTAIN
	Asis	Bruno
	Brown	
Huggins		
Talbot	Tropea	
	Urie-West	

Motion Fails

Vote results for Bruno

YES	NO	ABSTAIN
Asis		Bruno
Brown		
Cunningham		Huggins
	Talbot	
Tropea		
Urie-West		

Motion Carries

**I. Annual Ethics Training**

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

**J. Approval of Action Items**

Motion by Huggins, second by Tropea

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1-J5 as follows:

J-1 Appointment of Board Officials

RESOLVED, that the following Board Officials be appointed for the calendar year 2020 and through the reorganization meeting in January, 2020 or as soon thereafter as the board acts on appointments:

NJSBA Delegate	Paul Tropea
GCSBA Delegate	Karen Urie-West
Alternate Delegate	Laura Bruno

J-2 Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act (“GUDPA.”):

<u>ACCOUNT</u>	<u>FINANCIAL INSTITUTION</u>	<u>SIGNATORY</u>	<u>INDIVIDUAL</u>
<u>Custodian Account</u> <u>3 signatures required</u>	<u>Investors Bank</u>	<u>Board President</u> <u>Business Administrator</u> <u>Superintendent</u>	<u>Janet Brown</u> <u>Jason Schimpf</u> <u>James Lavender</u>
<u>Payroll Account</u> <u>2 signatures required</u>	<u>Investors Bank</u>	<u>Business Administrator</u> <u>Superintendent</u>	<u>Jason Schimpf</u> <u>James Lavender</u>
<u>Payroll Agency Account</u> <u>2 signatures required</u>	<u>Investors Bank</u>	<u>Business Administrator</u> <u>Superintendent</u>	<u>Jason Schimpf</u> <u>James Lavender</u>
<u>Student Activity Account</u> <u>2 signatures required</u>	<u>Investors Bank</u>	<u>Board President</u> <u>Superintendent</u> <u>Business Administrator</u>	<u>Janet Brown</u> <u>James Lavender</u> <u>Jason Schimpf</u>
<u>Capital Projects Account</u> <u>2 signatures required</u>	<u>BB&amp;T Bank</u>	<u>Board President</u> <u>Business Administrator</u> <u>Superintendent</u>	<u>Janet Brown</u> <u>Jason Schimpf</u> <u>James Lavender</u>

J-3 Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk’s office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

**NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2020**

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00

p.m. on each date set forth below, in the school cafeteria, 904 Mullica Hill Road, Harrisonville, New Jersey:

- January 28, 2019
- February 25, 2019
- March 18, 2019
- April 29, 2019
- May 20, 2019
- June 17, 2019
- July 22, 2019
- August 19, 2019
- September 23, 2019
- October 14, 2019
- November 18, 2019
- December 16, 2019
- January 6, 2020 Reorganization Meeting

J-4 Adoption of Policy Manual

RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the South Harrison Township School District Board of Education be readopted for the calendar year 2020 and through the reorganization meeting in January, 2020 unless modified in accordance with those applicable policies, bylaws, and regulations.

J-5 Parliamentary Procedure

RESOLVED, that the South Harrison Township School District Board of Education adopt parliamentary procedure as described by Robert’s Rules of Order to govern the order of business of the Board of Education for the calendar year 2019 and through the reorganization meeting in January, 2020

**L. Public Participation: Recognition of Visitors for Comment**

None

**M. Executive Session**

Motion by Cunningham, second by Huggins, that the Board of Education approve the following:  
BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 7:28 p.m. prevailing time, for approximately 15 minutes as follows:

- Item Discussion Item(s)\* (Agenda to extent known)  
1 Student Privacy

*\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

The president reconvened the meeting at 7:42 p.m.

Motion carried unanimously

**N. Old Business**

**O. New Business**

**P. Adjournment**

Motion by Asis, second by Urie-West, that the Board of Education adjourn the meeting at 7:45 p.m.

Motion carried unanimously

Respectfully Submitted,

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Jason Schimpf  
School Business Administrator/Board Secretary