

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
May 21, 2018
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:03 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 10, 2018. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Janet Brown, Laura Bruno, Toni Buckley, Deborah Cunningham, Janice Huggins, Paul Tropea, Dr. James Lavender, Superintendent, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

James McShea, Ron Reilly, Karen Urie-West

E. Student Recognition

1st Grade	Brennan Eisenhart
2nd Grade	Michael Rosato
3rd Grade	Julia Stec
4th Grade	Ainsley Campbell
5th Grade	Ethan LaBarbera
6th Grade	Kaitlyn McMullen

F. Presentations

F.1 Taylor Ruilova, Comegno Law Introduction

G. Public Participation

H. Executive Session

Motion by Cunningham, second by Bruno, that the Board of Education approve the following:

BE IT RESOLVED that the South Harrison Township Elementary School District Board of Education desires to hold a closed Executive Conference Session at 7:25 p.m. prevailing time, for approximately 30 minutes as follows:

<u>Item</u>	<u>Discussion Item(s)* (Agenda to extent known)</u>
1	Personnel

**Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

The president reconvened the meeting at 7:50 p.m.

Motion carried unanimously

I. Approval of Minutes

Motion by Bruno, second by Huggins

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	April 25, 2018	Regular Meeting

Motion carried unanimously

J. Correspondence

Motion by Buckley, second by Huggins that the South Harrison Board of Education approve the Superintendent’s Recommendations as follows K1-K9, L1-L5, M1, and N1-N22.

K. Personnel

K-1 Appointments and Reappointments - Non-Tenured Certificated Staff – Will receive tenure September 4, 2018 (unless otherwise noted)

BE IT RESOLVED that the appointment(s) of the following staff member(s) for the 2018-19 school year be approved as recommended by the Superintendent of Schools:

*All certified personnel are approved for Home Instruction on an as needed basis:

Name	Level	Step	Job Title	Tenure Date	2018-2019 Salary/Longevity
Samantha Michielli	MA	10	5th Grade Teacher	09/04/2018	\$63,794
Sarah Sobeck	BA	5	SPED Teacher	09/04/2018	\$52,441

K-2 Appointments and Reappointments - Non-Tenured Certificated Staff – Will receive tenure during the 2018-19 school year

BE IT RESOLVED that the appointment(s) of the following staff member(s) for the 2018-19 school year be approved as recommended by the Superintendent of Schools:

*All certified personnel are approved for Home Instruction on an as needed basis:

Name	Level	Step	Job Title	Tenure Date	2018-2019 Salary/Longevity
Amy Danner	MA	8	Learning Disabilities Teacher Consultant	01/25/2019	\$59,494

K-3 Appointments and Reappointments - Non-Tenured Certificated Staff – Will receive tenure during 2019-20 school year

BE IT RESOLVED that the appointment(s) of the following staff member(s) for the 2018-19 school year be approved as recommended by the Superintendent of Schools:

*All certified personnel are approved for Home Instruction on an as needed basis:

Name	Level	Step	Job Title	Tenure Date	2018-2019 Salary/Longevity
Courtney Haslam	MA	4	School Psychologist	09/02/2019	\$54,792
Jessica Massing	MA	4	6th Grade Teacher	09/02/2019	\$54,792
Erin Mclaughlin	BA	5	5th Grade Teacher	09/02/2019	\$52,441
Krista Travaglini	MA	15	Reading Specialist	09/02/2019	\$76,194

K-4 Appointments and Reappointments - Non-Tenured Certificated Staff – Will receive tenure during 2020-21 school year

BE IT RESOLVED that the appointment(s) of the following staff member(s) for the 2018-19 school year be approved as recommended by the Superintendent of Schools:

*All certified personnel are approved for Home Instruction on an as needed basis:

Name	Level	Step	Job Title	Tenure Date	2018-2019 Salary/Longevity
Heather Derechinsky	MA	3	SPED Teacher	09/02/2020	\$54,092
Jennifer Smith	MA	11	5th Grade Teacher	09/02/2020	\$65,944

K-5 Appointments and Reappointments - Non-Tenured Certificated Staff – Will receive tenure during 2021-22 school year

BE IT RESOLVED that the appointment(s) of the following staff member(s) for the 2018-19 school year be approved as recommended by the Superintendent of Schools:

*All certified personnel are approved for Home Instruction on an as needed basis:

Name	Level	Step	Job Title	Tenure Date	2018-2019 Salary/Longevity
Natalie Carrozza	MA	10	Instructional Coach/Interventionist (60% FTE)	09/02/2021	\$38,276
Marylynne Christ	BA	9	Art Teacher (80% FTE)	09/20/2021	\$46,834
Jennifer Kane	BA	7	Music Teacher (80% FTE)	10/05/2021	\$43,434
Argelia Blazer	BA+20	6	Spanish Teacher	10/17/2021	\$55,153

K-6 Appointments and Reappointments - Tenured Certificated Staff

BE IT RESOLVED that the appointment(s) of the following staff member(s) for the 2018-19 school year be approved as recommended by the Superintendent of Schools:

*All certified personnel are approved for Home Instruction on an as needed basis:

Name	Level	Step	Job Title	Tenure Date	2018-2019 Salary/Longevity
Heidi Wagner	MA	15	3rd Grade Teacher	Tenured	\$76,194/\$400
Marguerite Paolone	MA	15	6th Grade Teacher	Tenured	\$76,194/\$400
Susan Kenderdine	MA	15	1st Grade Teacher	Tenured	\$76,194/\$400
Kathryn Tranz	MA	15	4th Grade Teacher	Tenured	\$76,194/\$400
Gail Bram	MA	15	Media Specialist	Tenured	\$76,194/\$400
Linda Miles	BA	13	Kindergarten Teacher	Tenured	\$67,643/\$200
Timothy Narcisi	MA	14	Physical Education Teacher	Tenured	\$73,344/\$400
Carolyn Olsen	BA	13	5th Grade Teacher	Tenured	\$67,643/\$400
Jamie Rohe	BA	12	4th Grade Teacher	Tenured	\$65,143/\$200
Linda Caltabiano	BA	10	1st Grade Teacher	Tenured	\$60,693/\$200
Cherie Sinor	BA	10	SPED Teacher	Tenured	\$60,693/\$200
Michele LaMalfa	BA+10	9	6th Grade Teacher	Tenured	\$59,163/\$200
Denise LaPalomanto	BA	8	2nd Grade Teacher	Tenured	\$56,393/\$200
Shari Crouch	MA	7	4th Grade Teacher	Tenured	\$57,394
Elisabeth Henjes	MA	6	3rd Grade Teacher	Tenured	\$56,394
Bethany Bakley	BA+20	12	School Nurse	Tenured	\$67,003
Christine Fretz	BA	11	Preschool/PSD Teacher	Tenured	\$62,843
Nicole Eschenbach	BA	5	2nd Grade Teacher	Tenured	\$52,441
Sarah Brown	BA	5	3rd Grade Teacher	Tenured	\$52,441
Jane Conroy	BA+10	5	SPED Teacher	Tenured	\$53,061
Jennie Dammingier	MA	5	2nd Grade Teacher	Tenured	\$55,542
Jessica Devecchio	MA	5	Kindergarten Teacher	Tenured	\$55,542
Amanda Grabas	BA+20	5	SPED Teacher	Tenured	\$54,301

K-7 Appointments and Reappointments – Non-Represented Staff Salaries

BE IT RESOLVED that the appointment(s) and 2018-19 salary of the following non-represented staff member(s) be approved, as recommended by the Superintendent of Schools:

Name	Job Title	2017-2018 Salary	2018-2019 Salary	% Increase
Corinne Mesmer	Principal	\$103,841	\$106,759	2.81
Eileen Ferguson	Secretary	\$36,113	\$37,128	2.81
Danielle Tanguay	Secretary	\$36,524	\$37,550	2.81
Elizabeth Wright	Secretary	\$36,644	\$37,674	2.81
Laura Hoffman	Teacher Aide	\$12,155	\$12,497	2.81

K-8 Leaves of Absence

BE IT RESOLVED that the following leaves of absence be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Danielle Tanguay	Secretary	South Harrison	Maternity Leave	07/05/2018-10/12/2018 (Returning 10/15/2018, utilizing 30 sick days, 4 personal days, 7 vacation days, 41 FMLA days)

K-9 Adoption of Substitute Employment Rates

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following substitute employment rates for the period July 1, 2018 through June 30, 2019:

Position	Term	Credentials	Daily Rate	Hourly Rate
Substitute School Nurse	1+	School Nurse	\$200/Day	
Substitute Secretary	1+	HS Diploma		\$15/Hour

L. General Administration**L.1. Discussion Items**

- 6th Grade Field Day/Dance at Kingsway 5/18
- Field Day 6/8
- Graduation 6/18
- Awards Ceremony 6/19

L-2. Enrollment Reports as of April 30, 2018:

Grade Level	Current Totals	June 30, 2017
PK3	10	10
PK4	12	10
K	42	43
1	43	55
2	52	46
3	50	43
4	51	51
5	50	57
6	59	58
Resident Students	343	358
Choice Students	24	25
District Total	367	383

Attendance Report

2017 - 2018 Monthly Average % of Students in Attendance													
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2017-2018 Average %	2016-2017 Average %	2015-2016 Average %
Pre-K 3	98.4	96.5	96.5	92.6	83.3	85.1	92.1	90.4			91.9	91.2	93.3
Pre-K 4	93.4	96.8	93.1	88.5	90.6	83.8	85.5	91.9			90.5	93.6	96.3
K	96.3	93.2	92.9	89.3	90.6	85.7	89.8	91.7			91.2	93.0	96.7
Average Pre-K & K	96.0	95.5	94.2	90.1	88.2	84.9	89.1	91.3			91.2	92.6	95.5
1	97.2	95.3	97.6	97.3	95.8	89.7	93.2	96.1			95.3	92.2	96.9
2	98.7	97.3	96.2	95.2	95.6	91.1	96.7	96.1			95.9	93.4	96.6
3	99.0	98.6	96.8	95.0	96.6	89.8	95.3	97.2			96.0	94.4	96.4
4	98.6	98.1	96.6	96.6	93.6	89.9	95.4	96.8			95.7	96.7	96.5
5	98.8	97.1	96.2	96.9	96.9	89.8	94.8	97.9			96.1	95.9	96.9
6	98.6	97.9	96.1	94.2	96.8	85.0	95.3	95.1			94.9	95.4	97.2
Average 1 - 6	98.5	97.4	96.6	95.9	95.9	89.2	95.1	96.5			95.6	94.7	96.7
Overall District Average	97.3	96.4	95.4	93.0	92.0	87.0	92.1	93.9			93.4	93.7	96.6

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison Monday, April 23, 2018	11:16 AM 1:30 PM	Lunch Lockdown Drill
South Harrison Monday, April 30	9:11 AM 9:15 AM	Fire Drill

L-4 Student Discipline, Violence/Vandalism, HIB as of April 30, 2018:

Infraction Reports	No. of Incidents this Month	2017-2018 Total-To-Date	2016-2017 Total
Detentions	4	12	20
Suspensions	0	1	2
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	1	0

L-5 Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Superintendent of Schools:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost to Students
6 th Grade	Kingsway Track & Field Day	5/17/2019 rain date 5/20/2019	50	5	\$0.00	\$0.00

M. Curriculum & Instruction

M-1 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
NJCIE Summer Inclusion Conference	Montclair State University	6/28/2018	Amy Danner	Workshops that promote and support progressive change focused on educational experiences and environments that are inclusive and meaningful while respecting the diversity of all learners	\$150.00

N. Finance

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2017-2018 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-261-420-05-052	11-000-262-420-05-053	\$1000	Generator Repair
11-000-261-420-05-052	11-000-263-420-05-054	\$1000	
11-000-261-420-05-052	11-000-262-622-05-050	\$2000	
11-219-100-320-05-044	11-000-219-390-05-044	\$1351	Home Instruction Costs
11-219-100-320-05-044	11-000-100-562-50-044	\$355	
11-219-100-320-05-044	11-000-216-320-05-044	\$128	
11-219-100-320-05-044	11-000-219-320-05-044	\$548	
11-000-261-610-05-052	11-000-263-610-05-054	\$500	Repair Kitchen Rooftop Unit
11-000-219-320-05-044	11-000-216-600-05-044	\$200	Testing Kit OT
11-000-222-100-05-010	11-213-100-101-05-010	\$7230	Salary Reclassification, Purchased Services, Energy, FICA
11-000-251-592-70-050	11-000-230-339-30-047	\$1000	
11-000-262-621-05-050	11-000-230-339-30-047	\$3500	
11-000-291-220-70-057	11-000-230-339-30-047	\$3000	
11-190-100-106-05-010	11-000-230-339-30-047	\$100	
11-190-100-640-40-033	11-190-100-610-40-033	\$628	
11-190-100-640-40-033	11-190-100-610-40-031	\$765	
11-190-100-640-40-033	11-190-100-610-40-026	\$57	
11-401-100-600-05-021	11-190-100-610-40-026	\$336	
11-401-100-600-05-021	11-190-100-610-40-027	\$164	
11-190-100-610-05-021	11-190-100-610-40-027	\$793	
11-190-100-610-05-021	11-190-100-640-40-022	\$181	
11-190-100-610-05-021	11-190-100-640-40-028	\$435	
11-190-100-610-05-021	11-190-100-340-40-026	\$495	
11-190-100-610-05-021	11-190-100-340-40-026	\$230	
11-190-100-610-05-021	11-213-100-610-05-032	\$1,367	
11-000-213-600-05-049	11-000-213-580-05-049	\$350	Health Office Supplies and K-6 Supplies
11-190-100-610-05-021	11-120-100-100-05-020	\$500	
11-000-261-420-05-052	11-000-262-420-05-053	\$1,000	Fire Panel, Pump House Repairs

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 28, 2018. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of February 28, 2018.
- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 28, 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

4/30/2018	\$25,104.39	Bill List
5/15/2018	\$191,541.10	Bill List

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of April 30, 2018.

N-5 Tax Levy Payments

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the tax levy payment schedule for the 2018-2019 school year:

Month	Fund 10	Debt Service	Total
July 10, 2018	\$ 654,793.20	\$236,298.67	\$ 891,091.87
August 10, 2018	\$ 238,106.62		\$ 238,106.62
September 10, 2018	\$ 238,106.62	\$236,298.67	\$ 474,405.29
October 10, 2018	\$ 238,106.62		\$ 238,106.62
November 10, 2018	\$ 238,106.62	\$236,298.66	\$ 474,405.28
December 10, 2018	\$ 238,106.62		\$ 238,106.62
January 10, 2019	\$ 238,106.62		\$ 238,106.62
February 10, 2019	\$ 238,106.62		\$ 238,106.62
March 10, 2019	\$ 238,106.62		\$ 238,106.62
April 10, 2019	\$ 238,106.62		\$ 238,106.62
May 10, 2019	\$ 238,106.62		\$ 238,106.62
June 10, 2019	\$ 238,106.60		\$ 238,106.60
Total	\$3,273,966.00	\$708,896.00	\$3,982,862.00

N-6 Professional Service Appointments

BE IT RESOLVED, that the South Harrison Township School District Board of Education appoint the following professionals per 18A:18A-5a.1 through June 30, 2019: (Fee schedules on file in the office of the Business Administrator)

- Attorney: Schwartz, Simon, Edelstein & Celso
Comegno Law Group, P.C.
- Architect of Record: Garrison Architects
- Engineer of Record: Federici and Aiken, P.A.

Financial Advisor:	Phoenix Advisors
Bond Counsel:	McManimon, Scotland & Bauman, LLC
Risk Management Consultant:	The Barclay Group
School Physician	Inspira Medical Medical Group

N-7 Medical Renewal Rates

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the contract through SHIF, to provide for a one (1) year renewal, effective July 1, 2018 through June 30, 2019 at the below listed monthly premiums:

Coverage	Aetna \$20 Bronze	Aetna \$10 Gold/Silver	Horizon Omnia
Employee	\$778	\$891	\$763
Employee & Spouse	\$1,644	\$1,949	\$1,653
Employee & Child(ren)	\$1,135	\$1,302	\$1,097
Family	\$1,987	\$2,281	\$1,939

N-8 Prescription Renewal Rates

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the contract through SHIF, to provide for a one (1) year renewal, effective July 1, 2018 through June 30, 2019 at the below listed monthly premiums:

Coverage	\$10/\$20 Silver Plan	\$15/\$30 Bronze Plan	\$5/10 Gold Plan
Employee	\$311	\$273	\$428
Employee & Spouse	\$606	\$528	\$829
Employee & Child(ren)	\$374	\$329	\$515
Family	\$729	\$639	\$1,002

N-9 Dental Renewal Rates

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve a contract through SHIF with Delta Dental, to provide for a one (1) year renewal, effective July 1, 2018 through June 30, 2019 at the below listed monthly premiums:

Coverage	2018-2019
Employee	\$44
Employee +1	\$74
Employee +2 or greater	\$151

N-10 Donation

BE IT RESOLVED that the South Harrison Township School District Board of Education accept a donation of an upright piano from Daniel and Michelle Webster. The estimated worth of the piano is \$2,500.

N-11 Transportation Renewals for 2018-2019 School Year

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the following transportation route renewal contracts for the 2018-19 school year pursuant to N.J.S.A. 18A:39-3:

Contractor	Route #	2017-2018 Per Diem	CPI % Increase	2107-2018 Per Diem	2018-2019 Annual Route Cost
B.R. Williams	SH 1	\$164.90	1.510%	\$167.39	\$30,297.59
B.R. Williams	SH 2	\$164.90	1.510%	\$167.39	\$30,297.59

Contractor	Route #	2017-2018 Per Diem	CPI % Increase	2107-2018 Per Diem	2018-2019 Annual Route Cost
B.R. Williams	SH 3	\$164.90	1.510%	\$167.39	\$30,297.59
B.R. Williams	SH 4	\$164.90	1.510%	\$167.39	\$30,297.59
B.R. Williams	SH 5	\$164.90	1.510%	\$167.39	\$30,297.59

Contractor	Route#	Annual Cost 2017-2018	Annual Cost 2018-2019
Holcomb	SH7	\$18,517.86	\$18,797.48
Holcomb	SH8	\$18,138.15	\$18,412.04

N-12 Bayada Nurses agreement for the 2018-2019 School Year

BE IT RESOLVED, that the South Harrison Township School District approve a contract with Bayada Pediatrics for substitute nurses for the 2018-2019 School Year.

N-13 Appointment of Representatives Requesting Federal and State Funds

BE IT RESOLVED, that the South Harrison Township School District Board of Education designate the Superintendent and Business Administrator/Board Secretary as the Board's agents to request state and federal funds pursuant to state and federal law for the period July 1, 2018 through June 30, 2019.

N-14 Designation of Superintendent: Transfer Authority

BE IT RESOLVED, that the South Harrison Township School District Board of Education appoint as provided by N.J.S.A. 18A22-8.1 amended, the Superintendent or designee, be designated to approve such line item transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regularly scheduled meeting of the Board of Education.

N-15 Procurement of Goods and Services Through State Contract

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve,

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Kingsway Regional School District Board of Education desires to authorize its purchasing agent, for the period July 1, 2018 through June 30, 2019, to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Kingsway Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as awarded by said agency.

N-16 Designation of Official Website

BE IT RESOLVED, that the South Harrison Township School District Board of Education adopted as the official website of the district from July 1, 2018 through June 30, 2019:

www.southharrison.k12.nj.us

N-17 Authorization to Pay Claims Between Meetings

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve

authorization be granted to the School Business Administrator to pay claims between monthly meetings of the Board of Education and be ratified at its next regularly scheduled meeting in accordance with N.J.S.A. 18A:19-4.1 for the period July 1, 2018 through June 30, 2019.

N-18 District Travel Limitation for Regular Business Travel

BE IT RESOLVED, that the South Harrison Township School District Board of Education establish a maximum annual limitation of \$1,500 for regular business travel for staff members and board of education members in accordance with board policy 6471 and P.L. 2007 c. 53 for the period July 1, 2018 through June 30, 2019.

N-19 Establishment of Petty Cash Funds

RESOLVED, that authorization be granted for the establishment of the following petty cash accounts in accordance with board policy 6620 for the 2018-2019 school year:

Office	Amount	Custodian
Superintendent/SBA	\$200.00	Jason Schimpf

N-20 Appointment of Board Officials

RESOLVED, that the following Board Officials be appointed for the 2018-2019 school year:

Board Secretary:	Jason Schimpf
Affirmative Action Officer:	Corinne Mesmer
AHERA Compliance Officer:	Larry Lore
Indoor Air Quality Officer:	Bethany Bakley
Integrated Pest Management (IPM) Coordinator:	Larry Lore
Right to Know Contact Person:	Larry Lore
504 Officer:	Shanna Hoffman
Public Agency Compliance Officer:	Jason Schimpf
Purchasing Agent/Threshold:	Jason Schimpf/\$40,000
Custodian of Public Records:	Jason Schimpf
Custodian of Student Records:	Corinne Mesmer
Homeless Liaison:	Shanna Hoffman
DYFS Liaison:	Shanna Hoffman
Title IX Coordinator:	Corinne Mesmer
Official for Investments and Wires:	Jason Schimpf
H.I.B. Coordinator	Shanna Hoffman
H.I.B. Specialist	Courtney Casey

N-21 Adoption of Curriculum

BE It RESOLVED, that the South Harrison Township School District that all current written curriculum, courses, and textbooks of the District, on file in the office of the Superintendent, be adopted for the 2018-2019 school year.

N-22 Adoption of Chart of Accounts

RESOLVED, that the Uniform Minimum Chart of Accounts for New Jersey Public Schools be adopted for use for the 2018-2019 School Year.

O. Policy

Motion carried by the following roll call vote:

YES	NO	ABSTAIN
Brown		

Buckley
Bruno
Cunningham K-6
Huggins
Tropea

P. Old Business

Board of Education Goals

Goal 1: Continue to ensure that all students are achieving at a high level as measured by various assessments utilized by the District. Goal (2) is aligned with the South Harrison’s Strategic Plan: Vision 2018. Strategic Plan I:6, 7, 8. Chair Paul Tropea

Goal 2: Social Equity. Understand and support the development of strategies and efforts to promote equity, diversity and a safe environment for all students. Strategic Plan II: Curriculum.

Major Activities:

1. Engage in school-wide book study on “Love and Logic” by Jim Fay and David Funk to better understand culturally responsible instruction.
2. Read and discuss scholarly articles such as “Everyday Antiracism: Getting Real About Race in School,” “Gender Equity and Educational Reform,” “Racism and Mental Health: Are Schools Hostile Learning Environments for Students of Color,” and “Learning and Unlearning Racial Prejudice: The Role of Schools.”
3. Assess causes of inequity by reviewing relevant literature on institutional racism and class bias in public schools, as well as staff, student, and family behaviors, to identify factors that contribute to disproportionate rates of student success and participation, lack of diversity, and an unsafe environment.
4. Support administration’s efforts to create a social justice library to use books and articles from previous years with new groups of employees to ensure a sustainable culture of professional growth and collaborative learning.
5. Research and implement “best practices” regarding equity and diversity management utilized by other districts and organizations.
6. Assure that every child has the specific academic support necessary to be successful in school.

Timeline: July 1, 2017 – June 30, 2018

Indicators of Achievement: Completion of all training sessions

Q. New Business

Toni Buckley- Take aways from Delegate Assembly

R. Adjournment of Meeting

Motion by Huggins, second by Cunningham, that the Board of Education adjourn the meeting at 9:28 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary