

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Reorganization Meeting
January 3, 2018
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:00 p.m. by Jason Schimpf.

B. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of August 7, 2015. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

C. Pledge of Allegiance

D. Appointment of Board Secretary as Chairperson Pro-Tem

E. Election Results/Oath of Office

Mr. Schimpf, Business Administrator/Board Secretary, read aloud the election results and provided the oath of office to the following newly elected Board of Education members pursuant to N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Term Expiration</u>
Janet Brown	2020
James McShea	2020
Karen Urie-West	2020

F. Roll Call

Members Present

Janet Brown, Laura Bruno, Toni Buckley (arrived 7:27 p.m.), Deborah Cunningham, James McShea, Ron Reilly, Paul Tropea, Karen Urie-West, Mr. Jason Schimpf, School Business Administrator/Board Secretary, Mrs. Patricia Calandro, Chief Academic Officer and Dr. James Lavender, Superintendent.

Members Absent

Janice Huggins

G. Election of President

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:
Mr. McShea nominates Mrs. Brown

- The Chairperson Pro-Tem called the vote for President of the Board of Education:

Vote results for Brown

YES	NO	ABSTAIN
Cunningham		Brown

McShea
Reilly

Tropea
Urie-West

Mrs. Brown took the President's chair and conducted the remainder of the meeting.

H. Election of Vice President

- At this time the newly elected Board President accepted nominations for Vice President of the Board of Education. After nominations have been closed, the Secretary shall have the ballot cast.

Mrs. Brown nominates Mrs. Bruno for Vice President of the South Harrison School District Board of Education.

Vote results for Bruno

YES	NO	ABSTAIN
		Bruno

Cunningham
Brown
McShea
Reilly
Tropea
Urie-West

I. Annual Ethics Training

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

J. Approval of Action Items

Motion by Bruno, second by Reilly

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1-J5 as follows:

J-1 Appointment of Board Officials

RESOLVED, that the following Board Officials be appointed for the calendar year 2018 and through the reorganization meeting in January, 2019 or as soon thereafter as the board acts on appointments:

Board Secretary:	Jason Schimpf
Affirmative Action Officer:	Corinne Mesmer
AHERA Compliance Officer:	Larry Lore
Indoor Air Quality Officer:	Bethany Bakley
Integrated Pest Management (IPM) Coordinator:	Larry Lore
Right to Know Contact Person:	Larry Lore
504 Officer:	Shanna Hoffman
Public Agency Compliance Officer:	Jason Schimpf
Purchasing Agent/Threshold:	Jason Schimpf/\$40,000
Custodian of Public Records:	Jason Schimpf
Custodian of Student Records:	Corinne Mesmer
Homeless Liaison:	Shanna Hoffman
DYFS Liaison:	Shanna Hoffman
Title IX Coordinator:	Corinne Mesmer
Official for Investments and Wires:	Jason Schimpf
H.I.B. Coordinator	Shanna Hoffman

H.I.B. Specialist	Courtney Casey
NJSBA Delegate	Toni Buckley
GCSBA Delegate	Karen Urie-West
Alternate Delegate	Paul Tropea

J-2 Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act (“GUDPA.”):

<u>ACCOUNT</u>	<u>FINANCIAL INSTITUTION</u>	<u>SIGNATORY</u>	<u>INDIVIDUAL</u>
Custodian Account 3 signatures required	BB&T Bank	Board President Business Administrator Superintendent	Janet Brown Jason Schimpf James Lavender
Payroll Account 2 signatures required	BB&T Bank	Business Administrator Superintendent	Jason Schimpf James Lavender
Payroll Agency Account 2 signatures required	BB&T Bank	Business Administrator Superintendent	Jason Schimpf James Lavender
Student Activity Account 2 signatures required	BB&T Bank	Board President Superintendent Business Administrator	Janet Brown James Lavender Jason Schimpf
Capital Projects Account 2 signatures required	BB&T Bank	Board President Business Administrator Superintendent	Janet Brown Jason Schimpf James Lavender

J-3 Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk’s office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2018

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date set forth below, in the school cafeteria, 904 Mullica Hill Road, Harrisonville, New Jersey:

- January 22, 2018
- February 20, 2018
- March 19, 2018
- April 23, 2018
- May 21, 2018
- June 25, 2018

