

SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Regular Meeting
December 18, 2017
7:00 p.m. Cafeteria

A. Call to Order

Meeting called to order at 7:05 p.m. by President Brown.

B. Pledge of Allegiance

C. Statement of Open Public Meeting Compliance

Pursuant to the Open Public Meetings Act, Chapter 231, Public Laws of 1975, this meeting has been duly advertised in the South Jersey Times, issue of January 14, 2017. All municipal clerks of the townships and boroughs within the Regional School District have been duly notified and the requirements of posting of notices have been met.

D. Roll Call

Members Present

Janet Brown, Laura Bruno (arrived 7:30 pm), Toni Buckley, Deborah Cunningham, Janice Huggins, James McShea, Ron Reilly, Paul Tropea, Dr. James Lavender, Superintendent, Mr. Jason Schimpf, School Business Administrator/Board Secretary, and Mrs. Patricia Calandro, Chief Academic Officer.

Members Absent

Michael Brennan

E. Student Recognition

F. Presentations

F.1. Community Engagement, Terry Lewis, NJSBA Representative

F.2. 2016-17 Audit, Andrew Lee, Holman, Frenia, Allison

F.3. Attendance Analyses, Dr. Lavender

G. Public Participation

H. Executive Session

I. Approval of Minutes

Motion by Buckley, second by Reilly

RESOLVED, that the South Harrison Township Board of Education approve the minutes of the following meetings:

	<u>Date</u>	<u>Type of Meeting</u>
I-1.	November 20, 2017	Regular Meeting
I-2.	November 20, 2017	Executive Session

Motion carried with Cunningham and McShea abstaining

J. Correspondence

Motion by Cunningham, second by Buckley that the South Harrison Board of Education approve the Superintendent's Recommendations as follows K1, L1-L4, M1-M2, and N1-N4.

K. Personnel

K-1 Leaves of Absence

BE IT RESOLVED that the following leaves of absence be approved, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Courtney Haslam	School Psychologist	South Harrison	Maternity leave	03/19/2018-08/31/2018, returning 09/01/2018 (Utilizing 25 sick days and 37 FMLA days)

L. General Administration

L.1. Discussion Items

- Collective Bargaining Agreement
- Attendance
- Calendar Survey
- School Community Survey

L-2. Enrollment Reports as of November 30, 2017

Enrollment Report

Grade Level	Current Totals	June 30, 2017
PK3	8	10
PK4	11	10
K	42	43
1	44	55
2	53	46
3	50	53
4	50	51
5	49	57
6	59	58
Resident Students	342	358
Choice Students	24	25
District Total	366	383

Attendance Report

2017 - 2018 Monthly Average % of Students in Attendance

Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2017-2018 Average %	2016-2017 Average %	2015-2016 Average %
Pre-K 3	98.4	96.5	96.5								97.1	91.2	93.3
Pre-K 4	93.4	96.8	93.1								94.4	93.6	96.3
K	96.3	93.2	92.9								94.1	93.0	96.7
Average Pre-K & K	96.0	95.5	94.2								95.2	92.6	95.5
1	97.2	95.3	97.6								96.7	92.2	96.9
2	98.7	97.3	96.2								97.4	93.4	96.6
3	99.0	98.6	96.8								98.1	94.4	96.4
4	98.6	98.1	96.6								97.8	96.7	96.5
5	98.8	97.1	96.2								97.4	95.9	96.9

2017 - 2018 Monthly Average % of Students in Attendance

Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	March %	April %	May %	June %	2017-2018 Average %	2016-2017 Average %	2015-2016 Average %
6	98.6	97.9	96.1								97.5	95.4	97.2
Average 1 - 6	98.5	97.4	96.6								97.5	94.7	96.7
Overall District Average	97.3	96.4	95.4								96.4	93.7	96.6

L-3. Emergency Drills/Calls

School / Date	Time	Drill Description
South Harrison November 22, 2017	10:08 am 10:24 am	Code Blue Drill
South Harrison November 29, 2017	1:44 pm 1:48 pm	Fire Drill

L-4 Student Discipline, Violence/Vandalism, HIB as of November 30, 2017:

Infraction Reports	No. of Incidents this Month	2017-2018 Total-To-Date	2016-2017 Total
Detentions	0	2	20
Suspensions	0	0	2
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying (Confirmed)	0	0	0

M. Curriculum & Instruction

M-1 Textbook List Update 2017-2018 School Year

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the updated textbook list for the 2017-2018 school year.

M-2 Professional Development – Staff Trainings, Seminars, Conventions, & Conferences

BE IT Resolved that the following personnel Resolved that the following staff attendance at trainings, seminars, conventions, and conferences be approved:

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Cost to District
Strategies for Teaching the Basic Addition & Subtraction Facts	Rowan University-STEM Center Glassboro NJ	12/13/2017 Ratify and Affirm	Natalie Carrozza	Instructional Strategies for Addition and Subtraction	\$149.00 Title 1
Strategies for Teaching Basic Multiplication & Division Facts	Rowan University STEM Center Glassboro NJ	1/4/2018	Natalie Carrozza	Instructional Strategies for Multiplication and Division	\$149.00 Title 1
Understanding and Implementing the Next Generation science Standards (NGSS)	Pitman High Pitman NJ	1/12/2018	Jessica Massing	Continue to learn about and support the implementation of the Next Generation Science Standards	\$70.00

N. Finance

N-1 Line Item Transfers

BE IT RESOLVED, that the South Harrison Township School District Board of Education ratify the line item transfers listed below for the 2016-2017 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-261-420-05-052	11-000-262-622-05-050	\$4500	Electrical Repairs

N-2 BE IT RESOLVED to approve the following:

- A. Approval of Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 30, 2017. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of September 30, 2017.
- B. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 30, 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

N-3 Payment of Claims

BE IT RESOLVED, that the South Harrison Township School District approve the following bill lists:

9/30/2017	\$4983.45	Bill L1st
12/13/2017	\$295,613.71	Bill L1st

N-4 Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township School District Board of Education approve the Student Activity Financial Report as of November 30, 2017.

O. Policy

Motion carried by the following roll call vote:

YES	NO	ABSTAIN
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- Brown
- Bruno
- Buckley
- Cunningham
- Huggins
- McShea
- Reilly
- Tropea

P. Old Business

Board of Education Goals

Goal 1: Continue to ensure that all students are achieving at a high level as measured by various assessments utilized by the District. Goal (2) is aligned with the South Harrison’s Strategic Plan: Vision 2018. Strategic Plan I:6, 7, 8. Chair Paul Tropea

Goal 2: Social Equity. Understand and support the development of strategies and efforts to promote equity, diversity and a safe environment for all students. Strategic Plan II: Curriculum.

Major Activities:

1. Engage in school-wide book study on “Love and Logic” by Jim Fay and David Funk to better understand culturally responsible instruction.
2. Read and discuss scholarly articles such as “Everyday Antiracism: Getting Real About Race in School” and “Gender Equity and Educational Reform.”
3. Assess causes of inequity by reviewing relevant literature on institutional racism and class bias in public schools, as well as staff, student, and family behaviors, to identify factors that contribute to disproportionate rates of student success and participation, lack of diversity, and an unsafe environment.
4. Support administration’s efforts to create a social justice library to use books and articles from previous years with new groups of employees to ensure a sustainable culture of professional growth and collaborative learning.
5. Research and implement “best practices” regarding equity and diversity management utilized by other districts and organizations.
6. Assure that every child has the specific academic support necessary to be successful in school.

Q. New Business

R. Adjournment of Meeting

Motion by McShea, second by Bruno, that the Board of Education adjourn the meeting at 9:08 p.m.

Motion carried unanimously

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary